

## MEETING PREPARATION HIGHLIGHTS FROM NCCOC PRESIDENT CAPT DAVID LEE

Purpose: to highlight upcoming meeting logistics, preparation and report status.

To NC Council Board and Chapter Presidents

- We are getting close to our Council Meeting in Salisbury on 23 and 24 February where we will:
  1. Focus on activities that can support the chapters; to help them grow their membership
  2. Share Chapter successes and look for solutions to issues and concerns
  3. Update the group on state and national legislative issues and support for active duty and veterans
  
- The format of the meeting will be different from past meetings; different agenda arrangement, different seating to support the purpose of the meeting and more participation.
  
- The agenda will begin with the Chapter Presidents sharing in small regional groups. You will be asked to discuss:
  - ✓ What makes your chapter successful? What brings your members to meetings, what generates enthusiasm, what engages your members?
  - ✓ What are the issues that your chapter struggles with? What are barriers to members enthusiasm and commitment?
  - ✓ What are you doing to mitigate/solve these issues? What is your strategy, tactics for improvement?
  - ✓ Groups will record the highlights of the discussion and share with the big group. We will keep this process going through following meetings.
  - ✓ NOTE: CDR Ken Klassen, president of the SENCLAND Chapter will share their chapter's success with getting more involvement in chapter leadership by clarifying board roles and responsibilities.
  
- **Your preparation for the meeting:**
  1. Make some notes about your chapters successes, issues and plans for improvement (see small group process listed above).
  2. Think about training needs for future Council meetings. What topics would benefit your chapter? Topics may include; membership/recruiting processes, board management, conducting chapter meetings, community involvement opportunities, fund raising projects, etc.
  3. What are you willing to do to make the NC Chapters and Council stronger?

I am looking forward to my first meeting as your Council President. Let me know if you have issues or concerns that need to be addressed before the meeting.

David Lee  
CAPT, USNR Ret  
MOAA NC Council of Chapters  
Cell 704-232-2832